

Not Technical?

If you do not have a computer, but think that you have finished your research, write up your family history and then send your entire collection to the Family Research Centre for posterity.

The NZSG will undertake to digitise your material for you in order to preserve it. A summary of your work will be placed on the NZSG Library Catalogue for ease of future access.

The Technical Bit!

Digitising Standards. The NZSG will accept material for preservation in most contemporary standard digital formats, albeit that such material as database files from your particular family history program may not be future proofed as standards alter over time.

Likewise, any other unusual file formats can be stored but inevitably, in time they may be rendered unreadable.

In this instance, the best form of preservation is to submit a complete copy of your research as a "GedCom" file along with any images, photographs in .PDF format. The current standard version is GedCom ver5.5.

The Archivist will undertake to forward migrate such material to newer standards as and when appropriate, thus preserving the Archive in perpetuity.

We can accept photograph and other image collections, from members, in .JPG or .TIF standard formats provided the submission does not exceed 1Gb in total size. Images generally should be less than 20Mb each.

Material in any other non-preferred format may be accepted by the Archivist subject to prior approval, however no 'future proofing' can be undertaken or guaranteed under such terms.

Contacts:

Digital Archivist for Family History

Email: digital.archivist@genealogy.org.nz

Write to the:

Digital Archivist for Family History

PO Box 14036 Panmure, Auckland 1741

New Zealand Society of Genealogists

159 Queens Road, Panmure, Auckland

Look at the NZSG Website:

Log on to www.genealogy.org.nz

Enter your email address and password, then hover over 'Research' then select 'Digital Archive for Family History' for more details.

The Digital Archive for Family History is a joint venture between the Ted Gilbert Literary Trust and the New Zealand Society of Genealogists.

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Preservation of your Family History

It is not sufficient to say
I will deal with it "one day"
Put a plan in place now



Don't let this happen to you

What are your plans?

Have you made any provision to preserve your family history material for the family, or for posterity?

What will happen to:

- your genealogical research
- family stories
- research notes
- documents
- heritage photographs?

Your wishes

Do your children or your family know what your intentions are regarding the future of your family history research?

Is there someone in your family who is interested in preserving your work?

Write it down

Make sure your instructions are clearly written and kept with your Will.

Saving your family history

The NZSG has a number of ways to help you with either the short-term protection of your family history research or long term preservation of what you have achieved.

What can the Digital Archive for Family History service do for me?

- The Archive can safely **preserve** your research in any form that it may take.
- The Archive will provide a **back-up** and retrieval facility for your genealogical data and electronic files including databases, digital images, photos, word-processed notes etc.
- Provide **access** and sharing of your work for future descendants and Family Historians.
- Your digital material may be stored in **compatible** computer formats for readability and access in the future.
- You will have **Peace of Mind** knowing that the time you have invested into your family history will not be wasted and lost to future generations of Family Historians.

How much does this NZSG service cost?

This is a **free** service to all members of the NZSG and when you die your files will be retained in the Archive for the use of other members and your descendants.

What can you do?

Publish a narrative Family History in book or digital format, either your complete family or in smaller parts.

Current options for preserving your research with the DAFH for you to consider are:

- Make a copy of your current genealogical database and submit it to the Archive for safe storage.
- Digitise all of your notes, documents, photographs, then submit them for safe keeping.
- Produce a narrative Family History work for submission to the Digital Archive for Family History.
- Contact the Digital Archivist for a copy of the brochure “*Archiving Your Research*” to learn full details of this service.